

CITY OF LYNN HAVEN

FY 2013-2014 BUDGET



LYNN HAVEN CITY COMMISSION

Walter T. Kelley, Mayor

Joseph A. Ashbrook, Commissioner

Antonius G. Barnes, Commissioner

Rodney Friend, Commissioner

Roger P. Schad, Commissioner

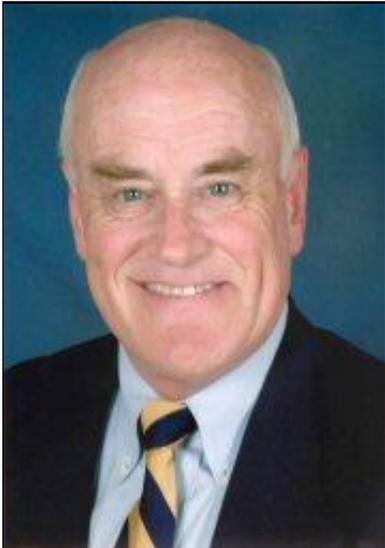
CHIEF FINANCIAL OFFICER

John B. Lynch, City Manager/Clerk

LYNN HAVEN

CITY COMMISSION

FY 2011 - 2012



**Joseph A. Ashbrook
Commissioner**



**Walter T. Kelley
Mayor**



**Roger P. Schad
Commissioner**



**Rodney Friend
Commissioner**



**Antonius G. Barnes
Commissioner**



CITY OF LYNN HAVEN
FY 2013-2014 BUDGET



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**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

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The City of Lynn Haven, Florida

The Area

Located in Bay County in the Florida panhandle, the City of Lynn Haven lies north of Panama City with its northern boundary just beyond North Bay which connects to St. Andrews Bay and forms a direct link with the Gulf of Mexico. The current boundaries encompass approximately 10.88 square miles.

History

The City had its beginning about 1910 as a real estate development with intentions of providing a haven for Northern Civil War veterans. Promoted by W. H. Lynn, the town was appropriately named Lynn Haven. After thirty months of construction, the City was incorporated in 1913, and by 1920 had a population of 2,500. Lynn Haven's initial years were marked by rapid growth and construction. However, with the coming of the Depression, the City's population declined. It was not until World War II and the ship building industry's surge in Panama City that new, younger families came to the area and Lynn Haven's population began to increase again. The 1970 census showed a population of 4,044, increasing to 6,239 in 1980. The census showed a population of 9,298 residents in 1990, 12,451 residents in 2000, and 18,493 residents in 2010. The population estimate by the State of Florida for 2012 was 18,764.



Local Government

The City of Lynn Haven has a Commission-Manager form of government. The Mayor and four Commissioners are elected at large, and appoint the City Manager/Clerk who is responsible for the day-to-day management of the City, and implementation of the policy decisions of the Mayor and the Commission.

Accounting System

In accordance with generally accepted accounting principals (GAAP), the City of Lynn Haven's accounting system is organized and operated on a fund basis. Each fund is considered a separate accounting entity with resources allocated based on the purposes for which they are to be used. In effect, the City has several distinct budgets which must be balanced separately within one operating budget. The development of the budget is guided by the policies which are contained in state and local laws and those approved by the City Commission. The budget must be balanced for each fund (Section 166.241 of Florida Statutes).

Budgetary Process

Each year the Bay County Property Appraiser is required to certify to the City of Lynn Haven the aggregate taxable value of all property within the City's jurisdiction, as well as the prior year's tax revenues, for use in connection with determination of the forthcoming budget and millage levy. With this information, the City Manager formulates a proposed budget for presentation to the City Commission no later than thirty days prior to October 1. The presentation, along with budget workshops, provides the Commission members an opportunity to review the budget submission to ensure that the proposed budget meets the best interests of the City of Lynn Haven and its citizens. The final step before budget adoption is to hold two public hearings as required by State and Federal law to present the proposed millage rate and budget. This essential step provides a vehicle for the citizens to comment directly to the Mayor and Commission regarding the proposed budget. The millage rate and budget are adopted by separate resolutions of the City Commission by a majority vote not later than October 1.

Procedure for Property Assessments

Real and personal property valuations are determined each year as of January 1 by the Bay County Property Appraiser. The Property Appraiser is required to complete his assessment of the value of all property no later than July 1 of each year. In August of each year, the Bay County Property Appraiser sends a Truth in Millage (TRIM) Notice to all property owners as required by law which indicates the assessed property value. The property owner has the right to file a petition for an appeal with the county Value Adjustment Board. The TRIM Notice additionally gives information on the proposed millage rates and taxes of each taxing authority, and states when and where public meetings will be held to discuss tentative budgets and millage tax rates.

REVENUE SOURCES

The City's municipal revenues are utilized to pay for the services provided to its citizens. Revenues collected by the City are taxes, permits & fees, intergovernmental revenues, charges for services, fines and forfeits, miscellaneous revenue, and other sources. A general description follows:

Taxes

Ad Valorem Property Tax - This tax is authorized by Florida statute 166.211 and is levied on the value of real and tangible personal property. The value of residential property represents only the value of the real estate, which includes buildings and improvements while commercial property includes these values in addition to all relevant personal property. The general millage rate is set by the municipality's governing body and can not exceed 10 mills. The Bay County Property Appraiser sets the property values and notifies property owners with Truth in Millage (TRIM) notices, while Bay County Tax Collector collects the assessments and remits them to the City for general-purpose government use.

Insurance Premium Tax - Florida Statute 175.041 authorizes a tax on property insurance gross receipts collected within the City to be paid to the Firefighters' Pension Trust Fund. Florida Statute 185.08 authorizes a tax on casualty insurance gross receipts collected within the City to be paid to the Police Pension Trust Fund.

Local Option Fuel Tax - This tax is authorized by Florida Statute 206.41 and is levied on every net gallon of motor and diesel fuel sold within the City. The Florida Department of Revenue administers this tax, collecting and distributing the proceeds which are used for the construction, reconstruction, and maintenance of roads and streets.

Utility Tax - This tax is authorized by Florida Statute 166.231 and is levied on the sale of electricity and gas, natural or manufactured, within the City.

Communications Services Tax - This tax is authorized for any public purpose by Florida Statute 202, and is levied on the retail sale of communications services which includes telecommunications, cable, direct-home satellite and related services. The Florida Department of Revenue administers these taxes, collecting and distributing the proceeds.

Local Business Tax - This tax is authorized by Florida Statute 205, and represents the fees charged and the method by which authority is granted for the privilege of engaging in or managing any business, profession, or occupation within the municipality's jurisdiction.

Permits & Fees

Permits & Fees - Authorized as Regulatory Fees under Home Rule Authority, these include various construction permit fees as well as other fees. Revenue estimates are based on historical trends and estimated level of construction, and are used to fund services and improvements.

Franchise Fees - Authorized as Proprietary Fees under Home Rule Authority, these fees are levied on a company or utility for the privilege of using the City's rights-of-way to conduct utility business. This fee is considered fair rent for the use of such rights-of-way and consideration for the City's agreement not to provide competing utility services during the franchise term. This fee is based on a percentage of the receipts from utility sales in the franchise area, and is used for General Fund purposes.

Impact Fees - Authorized as Regulatory Fees under Home Rule Authority, impact fees represent a total or partial reimbursement to the City for the cost of additional facilities or services necessary as the result of a new development. Rather than imposing the cost of these additional facilities or services upon the general public, the purpose of the impact fees is to shift the capital expense burden of growth from the general public to the developer or new resident.

Intergovernmental

Grants - These funds are received from various entities including primarily Federal and State agencies to fund in full or in part certain projects.

Shared Revenues - These revenues are comprised of a variety of fees and taxes imposed and collected primarily by the State of Florida, and are shared with municipalities and other governmental entities. The largest portion of these revenues is derived from Municipal Revenue Sharing and the Half Cent Sales Tax. Both of these revenues are for General Fund purposes with a portion of the Municipal Revenue Sharing designated as Municipal Revenue Sharing Fuel Tax in the City's budget, restricted to construction, maintenance, and operation of the Street Department. Estimates for these revenues are provided by the Florida Department of Revenue.

Charges for Services

User Fees - Reflects all revenues stemming from charges for current services. Includes all revenues related to services performed whether received from private individuals or other governmental units.

Fines & Forfeits

Fines & Forfeits - Includes revenues received from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations, and for neglect of official duty. Forfeits include revenues resulting from confiscation of deposits or bonds held as performance guarantees and proceeds from the sale of contraband property seized by law enforcement agencies.

Miscellaneous

Interest & Other Earnings - All interest earned on bank accounts and investments.

Rents & Royalties - Rents and percentages of proceeds for use of public property or other assets.

Stormwater Utility Fee - Authorized as a Regulatory Fee under Home Rule Authority and collected as a dedicated, recurring source of revenue to address storm water challenges. The assessment is used to pay for operations and maintenance of stormwater facilities as well as projects.

Other Miscellaneous Revenue - Miscellaneous revenues may be received from a variety of other non-designated sources that do not fit any of the aforementioned categories.

Other Sources

Intragovernmental Transfers In - Transfers between individual funds which are not repayable and not considered charges for goods or services provided by other funds.

Proceeds - Records the revenue side of installment purchases or capital leases, or the sale of bonds or other loan proceeds where such proceeds are deposited into governmental funds.

Other Nonoperating Sources - This revenue source includes income not otherwise classified.

**CITY OF LYNN HAVEN
BUDGET PREPARATION AND ADOPTION SCHEDULE
FY 2013-2014 BUDGET**

JULY

- 1 Certification of Taxable Value due from Property Appraiser (DR-420, DR-420TIF)
- 22 Budget Workshop
- 23 City Commission Meeting - Set proposed millage rate and issue proposed tentative budget

AUGUST

- NLT 4 Notification to Property Appraiser and Tax Collector of the prior year millage rate, the current year proposed millage rate, the current year rolled-back rate, and date, time, and meeting place of the tentative budget hearing (DR-420, DR-420TIF, DR-420MM-P)
- 12 Budget Workshop
- NLT 24 Property Appraiser mails Notice of Proposed Taxes (TRIM Notice)

SEPTEMBER

- 9 First public hearing to adopt the tentative millage rate and budget
- 13 Advertise intent to adopt a final millage rate and budget
- 16 Second public hearing to adopt the final millage rate and budget
- NLT 19 Forward Resolution adopting final millage to Property Appraiser, Tax Collector, and the Department of Revenue

OCTOBER

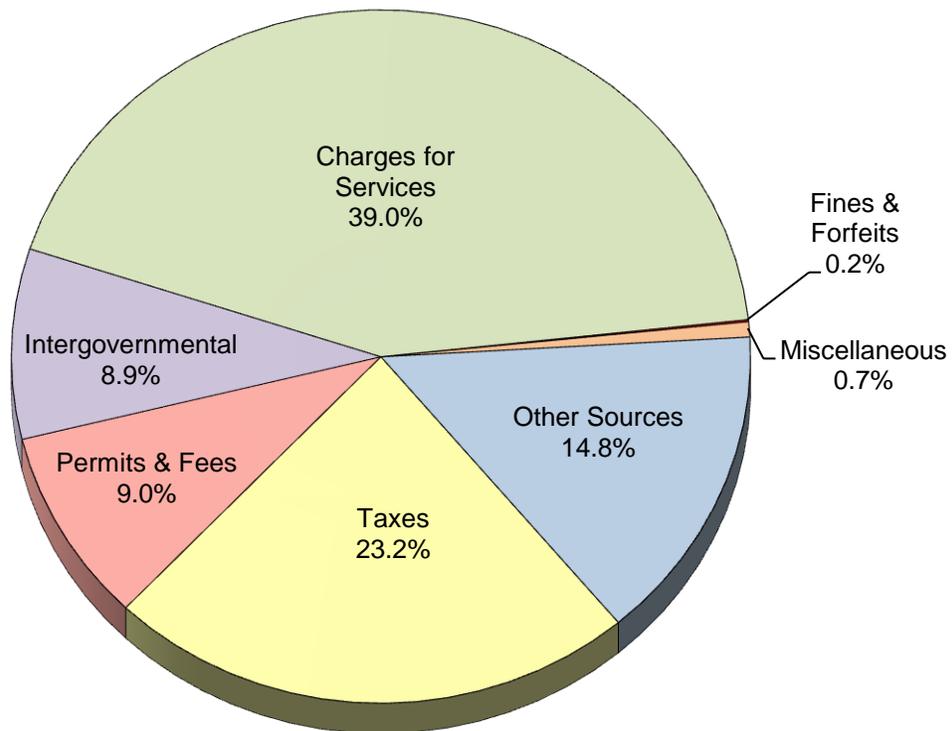
- After the Value Adjustment Board Property Appraiser delivers Certification of Final Taxable Value (DR-422)
- NLT 3 days after the above Complete and certify final millage to Property Appraiser and Tax Collector (DR-422), and to the Department of Revenue (DR-422, DR-420MM, DR-487V, DR-487P)
- NLT 16 Complete and submit TRIM compliance package to the Department of Revenue within 30 days following the final budget hearing (DR-487)

CITY OF LYNN HAVEN
FY 2013-2014 BUDGET



REVENUE SUMMARY BY SOURCE

Taxes	5,020,480
Permits & Fees	1,953,625
Intergovernmental	1,913,241
Charges for Services	9,345,257
Fines & Forfeits	20,680
Miscellaneous	151,562
Other Sources	3,197,154
TOTAL BUDGET	<u>\$21,601,999</u>



**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET
EXECUTIVE REVENUE SUMMARY**

GENERAL FUND REVENUE								
Department	Taxes	Permits & Fees	Inter-governmental	Charges for Services	Fines & Forfeits	Miscellaneous	Other Sources	Total
Ad Valorem Taxes	2,805,266							2,805,266
Other Local Taxes	2,215,214							2,215,214
Grants			8,464					8,464
State Shared Revenue			1,904,777					1,904,777
Other Revenue		1,337,825		260,407	20,680	125,274	1,875,600	3,619,786
Total General Fund	5,020,480	1,337,825	1,913,241	260,407	20,680	125,274	1,875,600	10,553,507

ENTERPRISE FUNDS REVENUE								
Department	Taxes	Permits & Fees	Inter-governmental	Charges for Services	Fines & Forfeits	Miscellaneous	Other Sources	Total
Water		33,000		3,620,800		19,413	411,901	4,085,114
Sewer		175,000		3,003,250		4,868	305,895	3,489,013
Stormwater		407,800				7	300,902	708,709
Sanitation				2,460,800		2,000	302,856	2,765,656
Total Enterprise Funds	0	615,800	0	9,084,850	0	26,288	1,321,554	11,048,492

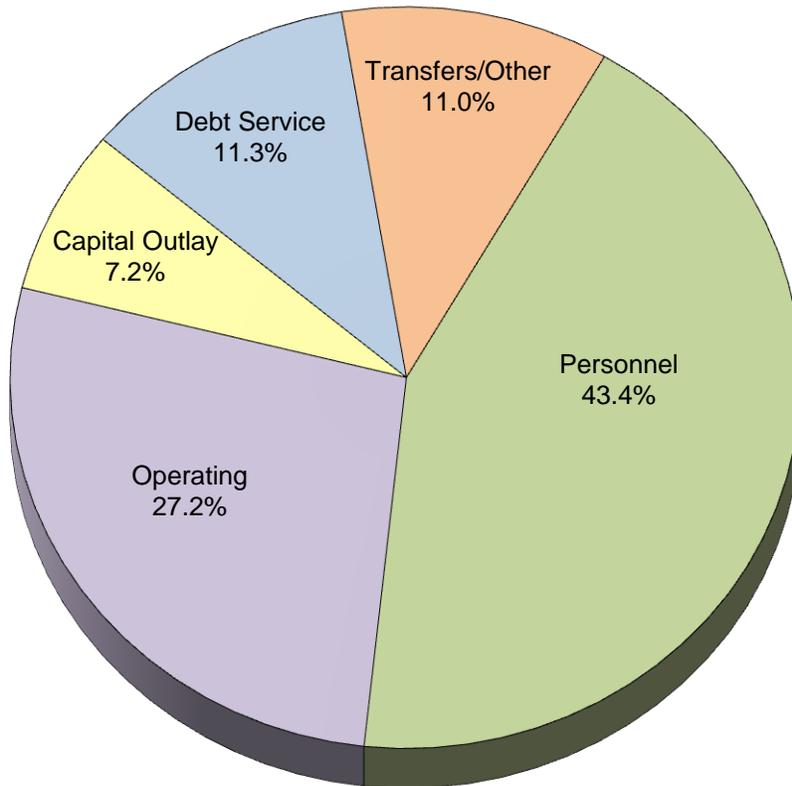
Total Revenue	5,020,480	1,953,625	1,913,241	9,345,257	20,680	151,562	3,197,154	21,601,999
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CITY OF LYNN HAVEN
FY 2013-2014 BUDGET



EXPENDITURE BY FUNCTION

Personnel	9,369,377
Operating	5,873,982
Capital Outlay	1,557,457
Debt Service	2,434,112
Transfers/Other	2,367,071
TOTAL BUDGET	<u>\$21,601,999</u>



**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET
EXECUTIVE EXPENDITURE SUMMARY**

GENERAL FUND EXPENDITURES						
Department	Personnel Services	Operating	Capital Outlay	Debt Service	Transfers/ Other	Total
Legislative	73,891	9,972			35	83,898
Executive	347,522	17,269				364,791
Admin. & Finance	400,881	11,695				412,576
Professional Services		310,860				310,860
Comprehensive Planning	190,807	16,053				206,860
Public Works Admin.	269,499	36,264				305,763
Debt Service				404,481		404,481
Other General Services	138,548	396,754	19,457		132,316	687,075
Law Enforcement	2,730,810	378,354	167,400			3,276,564
Fire Protection	1,243,248	103,486	3,600			1,350,334
Protective Inspections	248,655	42,590				291,245
Streets	259,822	306,072	250,000			815,894
Fleet Management	182,475	25,044	3,000			210,519
Library	163,999	37,805	18,000			219,804
Leisure Services	903,180	575,663	44,000			1,522,843
Reserve for Capital Imprv					90,000	90,000
Total General Fund	7,153,337	2,267,881	505,457	404,481	222,351	10,553,507

ENTERPRISE FUNDS EXPENDITURES						
Department	Personnel Services	Operating	Capital Outlay	Debt Service	Transfers/ Other	Total
Water	886,655	1,181,544	412,000	532,695	1,072,220	4,085,114
Sewer	489,042	1,120,035	370,000	1,496,936	13,000	3,489,013
Stormwater	304,059	153,150	250,000		1,500	708,709
Sanitation	536,284	1,151,372	20,000		1,058,000	2,765,656
Total Enterprise Funds	2,216,040	3,606,101	1,052,000	2,029,631	2,144,720	11,048,492

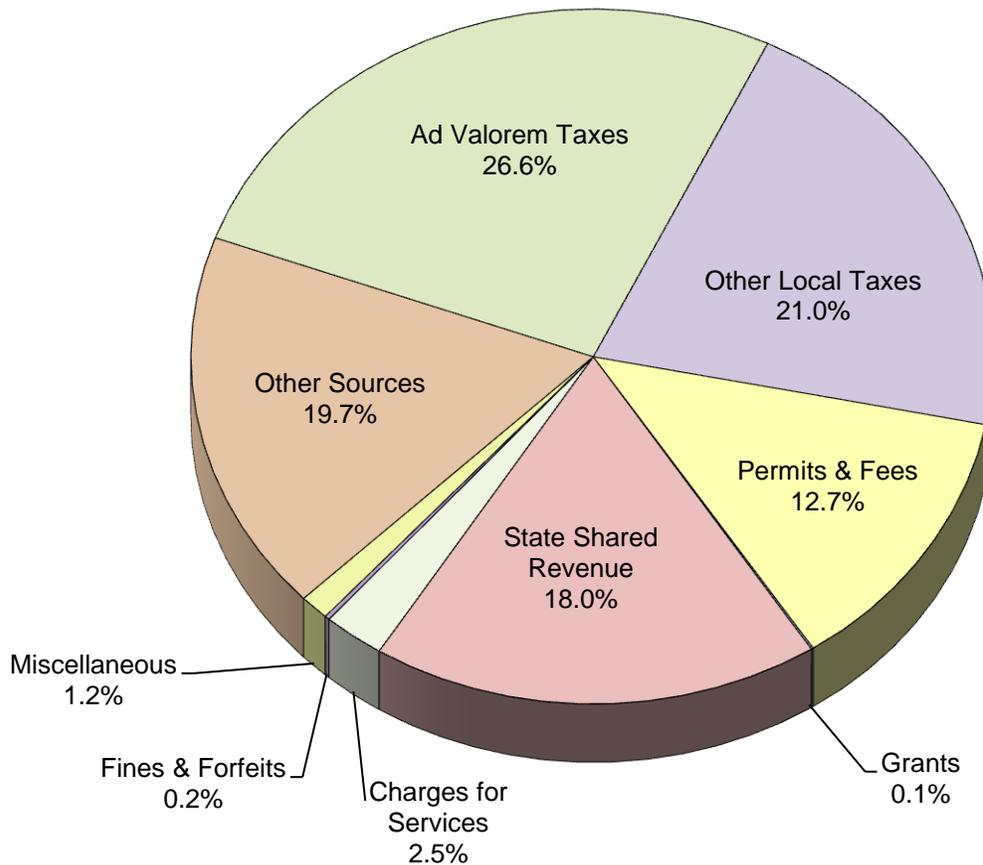
Total All Expenditures	9,369,377	5,873,982	1,557,457	2,434,112	2,367,071	21,601,999
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GENERAL FUND

CITY OF LYNN HAVEN
FY 2013-2014 BUDGET

GENERAL FUND REVENUE BY SOURCE

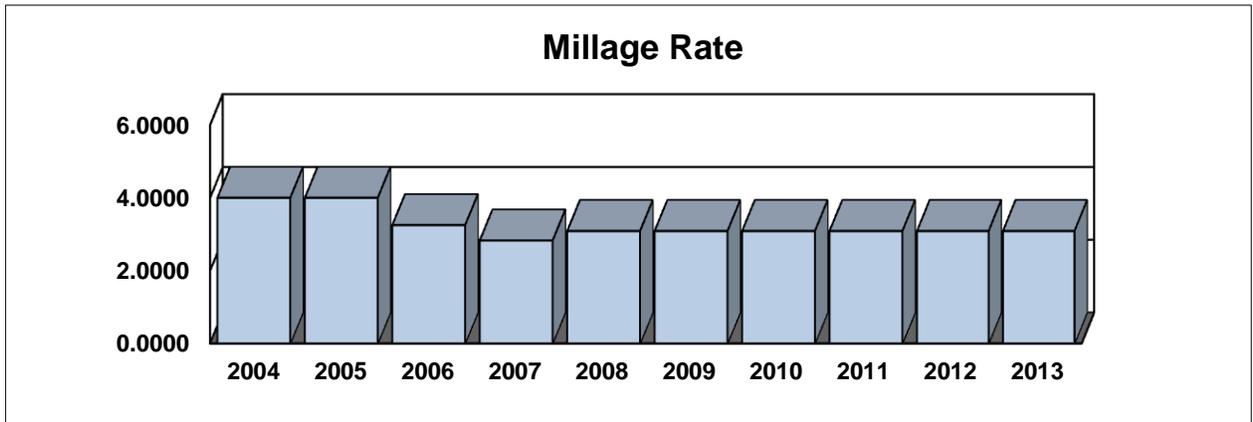
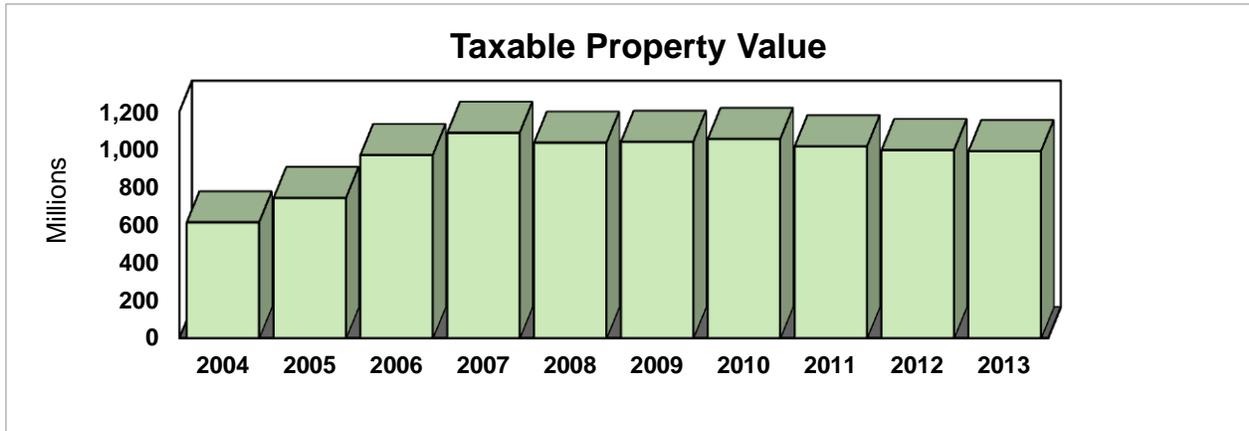
Ad Valorem Taxes	2,805,266
Other Local Taxes	2,215,214
Permits & Fees	1,337,825
Grants	8,464
State Shared Revenue	1,904,777
Charges for Services	260,407
Fines & Forfeits	20,680
Miscellaneous	125,274
Other Sources	1,875,600
TOTAL GENERAL FUND BUDGET	<u>\$10,553,507</u>



**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

CERTIFICATION OF FINAL GROSS TAXABLE VALUE

Year	Taxable Property Value (DR-422)	Operating Millage Rate	Ad Valorem Proceeds
2004	613,940,210	4.0000	2,455,761
2005	743,054,958	4.0000	2,972,220
2006	969,710,422	3.2500	3,151,559
2007	1,087,038,309	2.8266	3,072,622
2008	1,035,040,296	3.0887	3,196,929
2009	1,039,773,436	3.0887	3,211,548
2010	1,054,653,164	3.0887	3,257,507
2011	1,015,389,160	3.0887	3,136,232
2012	995,624,348	3.0887	3,075,185
2013	990,367,480	3.0887	3,058,948



**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

GENERAL FUND REVENUE

ACCT 001	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Taxes				
4311-00	Ad Valorem Tax -3.0887 millage rate	2,939,068	2,939,068	2,906,001
4311-01	CRA Ad Valorem Taxes	(100,651)	(99,444)	(100,735)
4312-00	Local .02 Gas Tax	64,147	64,147	70,185
4312-01	Local .04 Gas Tax	128,293	128,293	140,370
4312-51	Fire Insurance Premium Tax	42,089	42,089	42,089
4312-52	Casualty Insurance Premium Tax	90,227	90,227	90,227
4314-10	Utility Tax Electrical	1,000,000	1,000,000	1,050,000
4314-40	Utility Tax Gas	58,000	58,000	58,000
4315-00	Communications Services Tax	710,906	710,906	664,343
4316-00	Local Business Tax	105,000	100,000	100,000
Total Taxes		5,037,079	5,033,286	5,020,480
Permits & Fees				
4321-02	Certification Card Fee	2,000	1,500	1,000
4322-01	Permit Fee Building	48,000	48,000	60,000
4322-02	Permit Fee Electrical	10,500	10,500	15,000
4322-03	Permit Fee Gas	400	400	800
4322-04	Permit Fee Mechanical	4,500	6,500	9,000
4322-05	Permit Fee Plumbing	6,000	4,500	9,000
4322-06	Permit Fee Signs	150	150	150
4322-07	Permit Fee Roofing	7,500	7,500	10,000
4322-08	Permit Fee Fire Suppression	600	600	600
4322-09	Permit Fee Surcharge	1,000	1,200	1,200
4323-10	Franchise Fee Electrical	1,071,000	1,071,000	1,100,000
4323-40	Franchise Fee Gas	38,000	35,000	35,000
4324-10	Impact Fees, Police	65,000	5,500	30,000
4324-11	Impact Fees, Fire	20,000	9,800	14,000
4324-30	Impact Fees, Transportation	10,000	16,000	16,000
4324-60	Impact Fees, Culture/Recreation	13,000	22,000	30,000
4329-00	Other Permits & Fees	100	500	75
4329-01	Animal Registration Fee	500	500	400
4329-02	Comp Plan Amendments	1,500	1,000	1,500
4329-03	Variation Fee	750	1,200	1,500
4329-06	Permit Fee Land Clearing	0	400	0
4329-08	Animal Adoption Fee	2,600	2,600	2,600
Total Licenses & Permits		1,303,100	1,246,350	1,337,825

GENERAL FUND REVENUE

ACCT 001	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Intergovernmental Revenue				
4331-19	JAG Direct Funds	0	3,327	0
4331-22	DOJ Bullet Proof Vest Grant	923	1,230	1,537
4331-32	JAG County Funds	12,576	12,576	6,927
4331-87	Hwy 77 Sidewalk Project	911,286	911,286	0
4335-12	Municipal Revenue Sharing Sales Tax	347,684	347,684	389,744
4335-14	Mobile Home License Tax	223	223	210
4335-15	Alcohol Beverage License Tax	4,700	5,536	5,500
4335-18	State Half Cent Sales Tax	1,256,000	1,256,000	1,364,678
4335-20	Fire Supplemental Compensation	7,560	7,350	7,640
4335-43	Fuel Tax Refunds & Credits	1,600	1,600	1,700
4335-44	Municipal Revenue Sharing Fuel Tax	126,129	132,000	135,305
Total Intergovernmental Revenue		2,668,681	2,678,812	1,913,241
Charges For Services				
4341-90	Plan Review	12,000	12,000	4,000
4341-91	Reinspection Fees	100	50	0
4342-02	S.R.O. Police Services	0	22,000	35,000
4342-04	Police/Fire Services	3,600	3,150	3,250
4342-06	Fire Inspection Fees	3,750	3,750	3,750
4342-07	Fire Plan Review	7,000	1,500	3,000
4344-90	D.O.T. Maintenance Contracts	100,465	100,465	110,657
4346-01	Animal Cremation Services	900	900	900
4347-10	Library Card Fees	2,700	2,700	2,400
4347-20	Registration Fees, Baseball	37,000	37,000	35,000
4347-21	Registration Fees, Basketball	15,000	15,000	16,000
4347-22	Registration Fees, Fall Ball	10,000	10,000	10,500
4347-24	Sponsorships, Baseball	14,000	14,000	13,000
4347-25	Sponsorships, Basketball	720	720	350
4347-28	Invitationals & Tournaments	4,000	4,000	4,000
4347-29	Sports Concessions	4,000	4,000	9,000
4347-30	Cultural Services	6,000	6,000	6,200
4347-40	Special Event Revenue	3,000	3,000	2,500
4347-41	Baseball Fun Day Revenue	1,120	1,120	900
Total Charges For Services		225,355	241,355	260,407

GENERAL FUND REVENUE

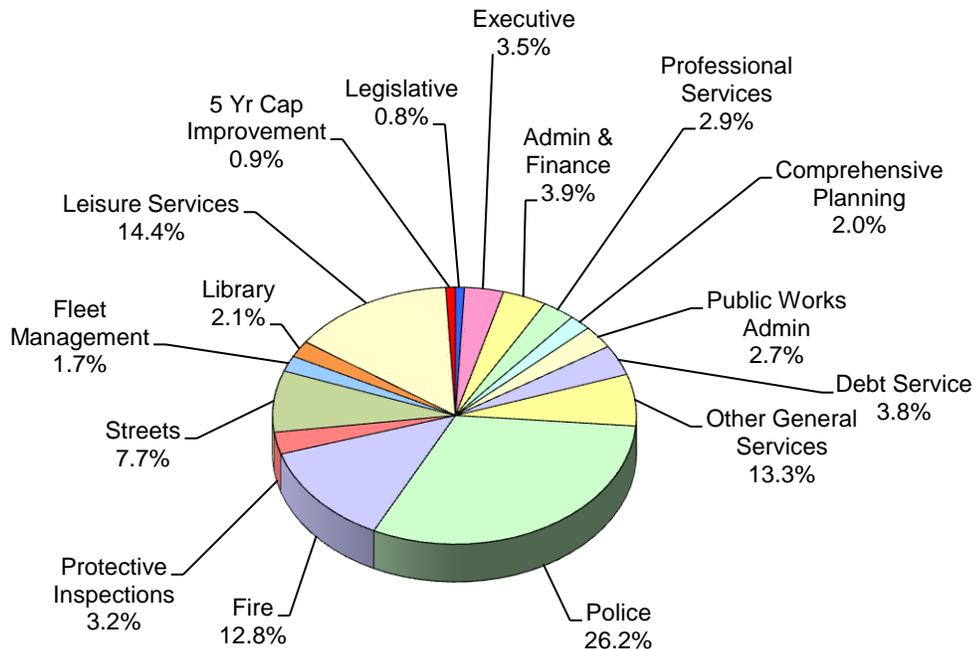
ACCT 001	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Fines & Forfeits				
4351-00	Court Fines & Restitution	15,000	13,000	12,700
4351-03	Code Enforcement Fines	4,000	4,000	0
4351-04	Law Enforcement Education	1,400	1,400	1,480
4351-91	Local Business Tax Penalty	3,000	3,000	3,000
4352-00	Library Fines	1,500	1,500	1,500
4354-00	Animal Impound & Boarding	2,000	2,000	2,000
Total Fines & Forfeits		26,900	24,900	20,680
Miscellaneous Revenues				
4361-00	Interest Income	4,000	3,000	2,000
4361-01	Interest Impact Fees	120	120	120
4362-01	Rent, Public Facilities	6,500	6,500	6,500
4362-03	Rent, 801 Florida Ave.	19,297	19,297	19,297
4362-04	Rent, American Sand	12,000	12,000	12,000
4362-06	Rent, 817 Ohio Ave.	36,000	18,000	37,082
4362-07	Rent, Library Facilities	400	300	300
4362-96	Utilities, 817 Ohio Ave.	8,670	3,000	7,125
4364-00	Sale of Fixed Assets	1,000	1,000	1,000
4364-01	Sale of Cemetery Plots	42,000	20,000	25,000
4365-00	Sale of Surplus Property	1,000	1,000	1,000
4365-01	Sale of Library Books	1,000	1,000	1,200
4366-02	Contributions Animal Shelter	1,600	3,600	2,000
4366-04	Contributions Adventure Camp	600	600	0
4366-05	Contributions Library E-Rate	1,000	1,440	1,000
4366-07	Contributions Library	1,250	1,040	1,100
4366-08	Contributions Parks & Recreation	1,000	850	850
4366-09	Contributions Special Events	5,000	2,778	5,000
4369-00	Miscellaneous Revenue	1,100	500	500
4369-03	Settlements	0	13,849	0
4369-04	Miscellaneous Revenue Library	2,200	2,200	2,200
Total Miscellaneous Revenues		145,737	112,074	125,274
Other Sources				
4381-01	Transfer from Water Fund	750,000	750,000	750,000
4381-05	Transfer From Sanitation Fund	750,000	750,000	750,000
4389-99	Cash Carry Forward	787,063	754,290	375,600
Total Other Sources		2,287,063	2,254,290	1,875,600

TOTAL GENERAL FUND REVENUE	11,693,915	11,591,067	10,553,507
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**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

GENERAL FUND EXPENDITURES BY DEPARTMENT

Legislative	83,898
Executive	364,791
Admin & Finance	412,576
Professional Services	310,860
Comprehensive Planning	206,860
Public Works Admin	305,763
Debt Service	404,481
Other General Services	687,075
Police	3,276,564
Fire	1,350,334
Protective Inspections	291,245
Streets	815,894
Fleet Management	210,519
Library	219,804
Leisure Services	1,522,843
5 Yr Cap Improvement	90,000
TOTAL GENERAL FUND BUDGET	<u>\$10,553,507</u>



Budget Bulletin ...

**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

GENERAL FUND SERVICES

General Fund Budget:	\$10,553,507
Population:	18,764
Cost per day per resident:	\$1.54

What \$1.54 per RESIDENT per DAY buys:

Police Services	48 ¢
Leisure Services, Parks & Recreation	23 ¢
Fire Services	20 ¢
Legislative, Executive, Administrative, & Professional .	17 ¢
Streets	16 ¢
Other General Services & 5Yr Capital Improvement	11 ¢
Comprehensive Planning & Protective Inspections	7 ¢
Debt Service	6 ¢
Library	3 ¢
Fleet Management	3 ¢



CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

GENERAL FUND EXPENDITURES - LEGISLATIVE

ACCT 511	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5123-00	Mayor & Commissioners	38,580	38,580	38,580
5230-00	Life & Health Insurance Benefit	31,652	31,658	35,311
Total Personnel Services		70,232	70,238	73,891
Operating Expenditures				
5400-00	Travel & Per Diem	4,500	4,500	4,500
5400-01	Training, Certification & Functions	2,500	2,500	2,500
5410-00	Communications	572	572	572
5490-00	Miscellaneous Expense	500	500	500
5510-00	Supplies, Office	50	50	50
5520-00	Supplies, Operating	450	450	450
5540-00	Dues/Publications/Subscriptions	1,400	1,400	1,400
Total Operating Expenditures		9,972	9,972	9,972
Grants & Aids				
5820-00	Aid to Private Organizations	360	395	35
Total Operating Expenditures		360	395	35
Total Legislative		80,564	80,605	83,898

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Legislative

FUND: GENERAL

Position Classification	Current	New	Total
Mayor	1	0	1
Commissioners	4	0	4
Total Positions	5	0	5

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Total	0

CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

GENERAL FUND EXPENDITURES - EXECUTIVE

ACCT 512	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries	249,269	247,032	266,404
5210-00	FICA & Medicare Benefit	18,296	18,365	19,308
5220-00	Pension Benefit	34,686	34,690	40,788
5230-00	Life & Health Insurance Benefit	10,758	10,615	18,259
5240-00	Workers Compensation	2,145	3,708	2,763
Total Personnel Services		315,154	314,410	347,522
Operating Expenditures				
5400-00	Travel & Per Diem	2,000	2,000	2,000
5400-01	Training, Certification & Functions	550	550	550
5400-02	Private Vehicle Allowance	4,200	4,200	4,200
5410-00	Communications	1,144	1,144	1,144
5460-03	R & M Machinery & Equipment	250	250	250
5510-00	Supplies, Office	600	600	600
5520-00	Supplies, Operating	3,000	3,000	3,000
5540-00	Dues/Publications/Subscriptions	5,525	5,525	5,525
Total Operating Expenditures		17,269	17,269	17,269
Capital Outlay				
5640-00	Equipment	0	0	0
Total Capital Outlay		0	0	0
Total Executive		332,423	331,679	364,791

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Executive

FUND: GENERAL

Position Classification	Current	New	Total
Administrative Assistant	1	0	1
City Manager/Clerk	1	0	1
Deputy City Clerk/Assistant City Manager	1	0	1
Total Full Time	3	0	3
Total Part Time	0	0	0
Total Positions	3	0	3

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Total	0

CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

GENERAL FUND EXPENDITURES - FINANCE & ADMINISTRATION

ACCT 513	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries	280,402	288,168	291,257
5210-00	FICA & Medicare Benefit	19,237	19,787	20,421
5220-00	Pension Benefit	56,922	58,772	64,979
5230-00	Life & Health Insurance Benefit	27,524	27,702	22,978
5240-00	Workers Compensation	971	1,156	1,246
Total Personnel Services		385,056	395,585	400,881
Operating Expenditures				
5400-00	Travel & Per Diem	4,000	4,000	4,000
5400-01	Training, Certification & Functions	2,300	2,300	2,300
5510-00	Supplies, Office	250	250	250
5520-00	Supplies, Operating	5,000	5,000	5,000
5540-00	Dues/Publications/Subscriptions	145	145	145
Total Operating Expenditures		11,695	11,695	11,695
Capital Outlay				
5640-00	Equipment	0	0	0
Total Capital Outlay		0	0	0
Total Finance & Administration		396,751	407,280	412,576

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Finance & Administration

FUND: GENERAL

Position Classification	Current	New	Total
Budget Officer	1	0	1
Deputy Finance Director	1	0	1
Purchasing Agent / Grants Administrator	1	0	1
Purchasing Clerk	1	0	1
Utility Billing / Accounts Payable Clerk	1	0	1
Total Full Time	5	0	5
Total Part Time	0	0	0
Total Positions	5	0	5

* Number of positions approved but not budgeted.

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Total	0

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CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

GENERAL FUND EXPENDITURES - PROFESSIONAL SERVICES

ACCT 514	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Legal Services				
5310-01	Legal Fees - City Attorney	100,000	100,000	100,000
5310-02	Legal Fees - Labor Attorney	1,000	1,000	500
5310-03	Legal Fees - Miscellaneous	125	125	5,000
Total Legal Services		101,125	101,125	105,500
Engineering Services				
5310-22	Engineering - Work Product	20,000	20,000	18,000
5310-23	Engineering - Development Review	12,000	12,000	12,000
Total Engineering Services		32,000	32,000	30,000
Management Information Services				
5310-41	Computer Software Support	83,000	83,000	89,100
5310-42	Consulting Fees - Planning	2,029	2,029	2,047
5310-44	Economic Development	24,966	25,686	26,713
Total Management Information Services		109,995	110,715	117,860
Financial Management				
5320-00	Auditing	45,000	45,000	45,000
5320-01	Auditing Grants	5,000	5,000	5,000
5320-03	Auditing OPEB Valuation	7,500	7,500	7,500
Total Financial Management		57,500	57,500	57,500
Total Professional Services		300,620	301,340	310,860

CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

GENERAL FUND EXPENDITURES - COMPREHENSIVE PLANNING

ACCT 515	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries	125,310	125,535	129,294
5140-00	Overtime	800	800	800
5210-00	FICA & Medicare Benefit	8,261	8,225	8,444
5220-00	Pension Benefit	25,601	25,764	29,024
5230-00	Life & Health Insurance Benefit	20,324	20,124	22,680
5240-00	Workers Compensation	434	558	565
Total Personnel Services		180,730	181,006	190,807
Operating Expenditures				
5310-81	Professional Services Other	0	300	0
5340-00	Contractual Services	1,128	1,128	1,128
5400-00	Travel & Per Diem	900	900	900
5400-01	Training, Certification & Functions	800	800	800
5410-00	Communications	1,150	1,000	1,225
5430-00	Utilities	2,300	2,000	2,000
5440-00	Rentals & Leases	3,300	3,000	3,000
5460-02	R & M Building & Grounds	500	500	500
5460-03	R & M Machinery & Equipment	300	500	500
5490-02	Legal Notices & Filing Fees	5,000	5,000	3,000
5510-00	Supplies, Office	800	800	500
5520-00	Supplies, Operating	2,300	2,300	1,000
5540-00	Dues/Publications/Subscriptions	1,150	1,250	1,500
Total Operating Expenditures		19,628	19,478	16,053
Capital Outlay				
5640-00	Equipment	0	0	0
Total Capital Outlay		0	0	0
Total Comprehensive Planning		200,358	200,484	206,860

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Comprehensive Planning

FUND: GENERAL

Position Classification	Current	New	Total
Planner	1	0	1
Planning Specialist	1	0	1
Total Full Time	2	0	2
Total Part Time	0	0	0
Total Positions	2	0	2

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Total	0

CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

GENERAL FUND EXPENDITURES - PUBLIC WORKS ADMINISTRATION

ACCT 516	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries	184,606	184,221	174,616
5210-00	FICA & Medicare Benefit	12,174	12,133	10,702
5220-00	Pension Benefit	37,475	37,601	38,957
5230-00	Life & Health Insurance Benefit	24,594	24,594	39,218
5240-00	Workers Compensation	5,472	6,643	6,006
Total Personnel Services		264,321	265,192	269,499
Operating Expenditures				
5310-81	Professional Services Other (GIS)	30,000	0	0
5340-00	Contractual Services	2,064	2,064	2,064
5410-00	Communications	1,304	1,130	1,300
5410-01	Internet Services	804	803	800
5430-00	Utilities	14,000	15,500	15,500
5440-00	Rentals & Leases	2,934	2,934	2,900
5440-01	Uniform Rental	700	700	800
5460-01	R & M Vehicles	450	450	500
5460-02	R & M Building & Grounds	500	400	500
5460-03	R & M Machinery & Equipment	600	1,000	1,200
5510-00	Supplies, Office	225	225	0
5520-00	Supplies, Operating	6,500	10,000	10,000
5522-00	Fuel	700	700	700
Total Operating Expenditures		60,781	35,906	36,264
Capital Outlay				
5640-00	Equipment	2,200	27,651	0
Total Capital Outlay		2,200	27,651	0
Total Public Works Administration		327,302	328,749	305,763

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Public Works

FUND: GENERAL

Position Classification	Current	New	Total
Civil Designer	1	0	1
Director	1	0	1
Operations Secretary	1	0	1
Total Full Time	3	0	3
Total Part Time	0	0	0
Total Positions	3	0	3

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Total	0

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CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

GENERAL FUND EXPENDITURES - DEBT SERVICE

ACCT 517	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
04 Capital Improvement Note - \$800,000				
5710-35	Principal - Hancock Bank	57,015	57,015	58,809
5720-35	Interest - Hancock Bank	12,251	12,251	10,457
Total 04 Capital Improvement Note		69,266	69,266	69,266
10 Fire Truck - \$350,000				
5710-36	Principal - SunTrust	48,603	48,603	50,257
5720-36	Interest - SunTrust	6,959	6,959	5,305
Total 10 Fire Truck		55,562	55,562	55,562
97 Sales Tax Revenue Bond - \$1,520,000				
5740-02	Principal - US Bank	82,715	82,715	26,270
5740-02	Interest - US Bank	5,696	5,696	1,474
Total 97 Sales Tax Revenue Bond		88,411	88,411	27,744
98 Gas Tax Revenue Bond - \$1,280,000				
5730-15	Agency Fees - US Bank	808	808	808
5740-03	Principal - US Bank	75,000	75,000	80,000
5740-03	Interest - US Bank	25,500	25,500	21,750
Total 98 Gas Tax Revenue Bond		101,308	101,308	102,558
05 Sales Tax Revenue Bond - \$4,565,000				
5740-07	Principal - Regions Bank	14,200	14,200	75,260
5740-07	Interest - Regions Bank	74,568	74,568	74,091
Total 05 Sales Tax Revenue Bond		88,768	88,768	149,351
Retiree Payments (Non-Pension)				
5830-04	L. B. Ramey	192	192	0
Total Retiree Payments (Non-Pension)		192	192	0
Total Debt Service		403,507	403,507	404,481

**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

GENERAL FUND EXPENDITURES - OTHER GENERAL GOVERNMENT SERVICES

ACCT 519	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5122-00	Bonuses & Employee Recognition	120,782	70,616	116,148
5250-00	Unemployment Compensation	10,000	10,000	10,000
5260-01	Employee Tuition Assistance	11,100	11,100	11,100
5270-00	Preemployment Testing	2,500	1,000	1,300
Total Personnel Services		144,382	92,716	138,548
Operating Expenditures				
5310-81	Professional Services Other	27,000	31,875	2,000
5310-83	Professional Services Codification	4,500	4,500	4,500
5340-00	Contractual Services	3,500	3,500	3,500
5340-16	Contractual Services, 817 Ohio Ave.	216	100	240
5410-00	Communications	29,500	20,000	11,600
5410-01	Internet Services	1,014	898	1,014
5420-00	Postage & Courier Service	9,000	9,000	9,000
5430-00	Utilities	8,250	8,000	8,000
5430-96	Electricity, 817 Ohio Ave.	9,900	8,500	9,500
5440-00	Rentals & Leases	5,986	6,100	6,100
5450-00	Liability Insurance	231,481	261,600	279,600
5460-02	R & M Building & Grounds	1,000	1,000	1,000
5460-03	R & M Machinery & Equipment	3,000	3,000	3,000
5460-93	R & M Building, 801 Florida Ave	2,000	1,500	1,500
5460-96	R & M Building, 817 Ohio Ave	5,000	30,000	1,500
5470-01	Newsletter Publication	3,000	3,000	0
5490-02	Legal Notices & Filing Fees	3,000	3,000	3,000
5490-06	Contingency	5,000	5,000	10,000
5490-10	Bank Charges	14,000	14,000	14,000
5490-96	Property Taxes, 817 Ohio Ave	4,700	5,253	5,300
5491-00	Election Expense	20,000	0	0
5510-00	Supplies, Office	1,250	1,250	1,250
5520-00	Supplies, Operating	16,176	21,000	21,000
5540-00	Dues/Publications/Subscriptions	150	150	150
Total Operating Expenditures		408,623	442,226	396,754

GENERAL FUND EXPENDITURES - OTHER GENERAL GOVERNMENT SERVICES

ACCT 519	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
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Capital Outlay

5640-00	Equipment	0	2,115	5,000
Total Capital Outlay		0	2,115	5,000

Grants

5650-11	JAG Direct Funds	0	3,402	0
5650-32	JAG County Funds	12,576	12,895	6,927
5650-87	Hwy 77 Sidewalk Project	911,286	914,911	0
5810-00	Aid to Government Agencies - TPO (trolley)	6,000	6,000	7,530
Total Grants		929,862	937,208	14,457

Transfers & Other Nonoperating

5910-07	Transfer to Police Pension Fund	90,227	90,227	90,227
5910-08	Transfer to Fire Pension Fund	42,089	42,089	42,089
Total Transfers & Other Nonoperating		132,316	132,316	132,316

Total Other General Government Services	1,615,183	1,606,581	687,075
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CAPITAL OUTLAY SCHEDULE	
Items Requested	Amount
Computer hardware, network backup storage	5,000
Total	5,000

**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

GENERAL FUND EXPENDITURES - LAW ENFORCEMENT

ACCT 521	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries - General Employees	490,394	485,588	515,723
5120-01	Salaries - Police Officers	1,313,615	1,289,459	1,391,707
5140-00	Overtime - General Employees	33,000	33,000	33,000
5140-01	Overtime - Police Officers	33,000	45,000	45,000
5150-00	Incentive Pay	21,840	22,650	22,680
5210-00	FICA & Medicare Benefit	130,067	130,490	138,673
5220-00	Pension Benefit - General Employees	85,648	90,179	99,066
5220-01	Pension Benefit - Police Officers	236,370	255,379	196,175
5230-00	Life & Health Insurance Benefit	221,957	190,271	226,616
5240-00	Workers Compensation	47,418	55,560	62,170
Total Personnel Services		2,613,309	2,597,576	2,730,810
Operating Expenditures				
5310-81	Professional Services Other	1,000	4,600	1,000
5310-82	Professional Services Permitting	460	155	460
5340-00	Contractual Services	15,169	15,169	15,169
5400-00	Travel & Per Diem	7,205	7,205	9,000
5400-01	Training, Certification & Functions	8,671	8,671	7,603
5400-03	Law Enforcement Education (State funded)	4,000	4,000	4,000
5410-00	Communications	29,565	31,320	33,773
5410-01	Internet Services	1,836	1,836	1,975
5430-00	Utilities	46,300	45,300	46,300
5440-00	Rentals & Leases	11,500	4,100	5,550
5460-01	R & M Vehicles	29,930	29,930	25,000
5460-02	R & M Building & Grounds	7,500	7,500	5,000
5460-03	R & M Machinery & Equipment	12,940	12,940	6,120
5480-00	Promotional Activities	1,000	1,000	1,000
5480-03	Adventure Camp	2,000	0	0
5510-00	Supplies, Office	2,500	2,000	2,000
5520-00	Supplies, Operating	109,840	87,184	85,000
5522-00	Fuel	75,000	100,000	115,000
5523-00	Uniforms, New	5,000	5,000	12,130
5540-00	Dues/Publications/Subscriptions	2,472	2,472	2,274
Total Operating Expenditures		373,888	370,382	378,354

GENERAL FUND EXPENDITURES - LAW ENFORCEMENT

Capital Outlay				
5640-00	Equipment	138,155	167,719	167,400
Total Capital Outlay		138,155	167,719	167,400

Total Law Enforcement		3,125,352	3,135,677	3,276,564
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**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Law Enforcement

FUND: GENERAL

Position Classification	Current	New	Total
Administrative Assistant	1	0	1
Animal Control Kennel Worker	1	0	1
Animal Control Officer	1	0	1
Animal Control Officer/Supervisor	1	0	1
Assistant Chief	1	0	1
Assistant Records Clerk	1	0	1
Captain	1	0	1
Chief	1	0	1
Code Enforcement Officer	2	0	2
Communication Officer (1*)	8	0	8
Corporal	1	0	1
Lieutenant (1*)	2	0	2
Officer (1*)	20	0	20
Records Clerk	1	0	1
Sergeant	4	0	4
Sergeant/Investigator	1	0	1
Total Full Time	47	0	47
School Crossing Guards	4	0	4
Total Part Time	4	0	4
Total Positions	51	0	51

* Number of positions approved but not budgeted.

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Vehicles and equipment (3)	117,000
Laptops for patrol (21)	50,400
Total	167,400

CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

GENERAL FUND EXPENDITURES - FIRE PROTECTION

ACCT 522	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries - General Employees	25,988	24,441	26,984
5120-02	Salaries - Firefighters	784,882	756,037	807,776
5140-02	Overtime - Firefighters	10,000	10,000	10,000
5150-00	Incentive Pay	7,560	7,350	7,640
5210-00	FICA & Medicare Benefit	57,635	54,371	57,840
5220-00	Pension Benefit - General Employees	5,276	4,987	6,020
5220-02	Pension Benefit - Firefighters	193,388	188,619	191,373
5230-00	Life & Health Insurance Benefit	75,054	90,175	110,396
5240-00	Workers Compensation	19,840	25,404	25,219
Total Personnel Services		1,179,623	1,161,384	1,243,248
Operating Expenditures				
5310-81	Professional Services Other	350	350	350
5340-00	Contractual Services	2,300	2,100	2,200
5400-00	Travel & Per Diem	1,300	1,300	1,500
5400-01	Training, Certification & Functions	2,500	2,500	2,600
5410-00	Communications	6,066	5,500	6,300
5410-01	Internet Services	1,836	1,786	1,836
5430-00	Utilities	8,200	8,000	8,000
5440-00	Rentals & Leases	1,166	900	900
5460-01	R & M Vehicles	13,000	10,000	10,000
5460-02	R & M Building & Grounds	2,600	2,000	2,000
5460-03	R & M Machinery & Equipment	3,500	5,000	4,000
5480-00	Promotional Activities	1,000	1,000	1,200
5510-00	Supplies, Office	100	100	100
5520-00	Supplies, Operating	30,250	36,350	37,500
5522-00	Fuel	15,500	15,500	16,600
5523-00	Uniforms, New	6,000	6,000	6,000
5540-00	Dues/Publications/Subscriptions	2,291	2,291	2,400
Total Operating Expenditures		97,959	100,677	103,486
Capital Outlay				
5640-00	Equipment	32,117	38,471	3,600
Total Capital Outlay		32,117	38,471	3,600
Total Fire Protection		1,309,699	1,300,532	1,350,334

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Fire Protection

FUND: GENERAL

Position Classification	Current	New	Total
Captain	1	0	1
Captain / Fire Marshall	1	0	1
Chief	1	0	1
Firefighter (1*)	16	0	16
Lieutenant	3	0	3
Operations Secretary	1	0	1
Total Full Time	23	0	23
Total Part Time	0	0	0
Total Positions	23	0	23

* Number of positions approved but not budgeted.

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Automatic External Defibrillator (AED)	2,500
Gas detector	1,100
Total	3,600

CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

GENERAL FUND EXPENDITURES - PROTECTIVE INSPECTIONS

ACCT 524	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries	132,962	167,260	178,066
5210-00	FICA & Medicare Benefit	9,198	11,698	12,410
5220-00	Pension Benefit	26,991	34,100	39,727
5230-00	Life & Health Insurance Benefit	14,090	14,421	16,035
5240-00	Workers Compensation	1,312	2,254	2,417
Total Personnel Services		184,553	229,733	248,655
Operating Expenditures				
5310-84	Professional Services Bay County Building	60,000	13,000	10,000
5340-00	Contractual Services	2,340	2,340	2,340
5400-00	Travel & Per Diem	2,300	3,350	3,350
5400-01	Training, Certification & Functions	2,200	3,000	3,000
5410-00	Communications	1,400	1,580	2,000
5440-00	Rentals & Leases	2,420	2,420	2,400
5440-01	Uniform Rental	0	1,040	1,000
5460-01	R & M Vehicles	2,000	2,000	2,000
5460-02	R & M Building & Grounds	2,400	3,000	2,400
5460-03	R & M Machinery & Equipment	1,000	1,000	1,000
5490-02	Legal Notices & Filing Fees	600	600	600
5510-00	Supplies, Office	1,000	1,000	1,000
5520-00	Supplies, Operating	7,000	6,000	6,000
5522-00	Fuel	3,500	4,500	4,500
5540-00	Dues/Publications/Subscriptions	780	1,000	1,000
Total Operating Expenditures		88,940	45,830	42,590
Capital Outlay				
5640-00	Equipment	0	0	0
Total Capital Outlay		0	0	0
Total Protective Inspections		273,493	275,563	291,245

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Protective Inspections

FUND: GENERAL

Position Classification	Current	New	Total
Building Inspector	1	0	1
Building Official	1	0	1
Permit Clerk	2	0	2
Total Full Time	4	0	4
Total Part Time	0	0	0
Total Positions	4	0	4

* Number of positions approved but not budgeted.

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Total	0

**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

GENERAL FUND EXPENDITURES - STREETS

ACCT 541	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries	163,440	163,726	169,504
5140-00	Overtime	0	1,400	0
5210-00	FICA & Medicare Benefit	11,006	11,085	11,335
5220-00	Pension Benefit	33,178	33,715	37,816
5230-00	Life & Health Insurance Benefit	26,907	27,049	30,147
5240-00	Workers Compensation	8,601	10,587	11,020
Total Personnel Services		243,132	247,562	259,822
Operating Expenditures				
5400-01	Training & Certification	0	0	1,000
5410-00	Communications	572	572	572
5430-00	Utilities	165,500	165,500	165,500
5440-00	Rentals & Leases	4,500	10,000	12,000
5440-01	Uniform Rental	2,500	1,100	1,500
5460-01	R & M Vehicles	4,500	2,500	3,500
5460-03	R & M Machinery & Equipment	15,000	17,500	18,000
5460-05	R & M Traffic Signals	18,000	30,000	20,000
5520-00	Supplies, Operating	22,000	70,000	30,000
5520-01	Supplies, Sign Making	13,500	15,000	15,000
5522-00	Fuel	16,000	14,000	14,000
5530-00	Road Materials	16,000	20,000	25,000
Total Operating Expenditures		278,072	346,172	306,072
Capital Outlay				
5630-00	Improvements	55,000	0	0
5630-01	Street Paving	638,080	638,080	250,000
5640-00	Equipment	92,400	95,629	0
Total Capital Outlay		785,480	733,709	250,000
Total Streets		1,306,684	1,327,443	815,894

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Streets

FUND: GENERAL

Position Classification	Adopted	New	Revised
Equipment Operator (2*)	2	0	2
Field Supervisor II	1	0	1
Foreman	1	0	1
Heavy Equipment Operator	1	0	1
Maintenance Worker (1*)	2	0	2
Total Full Time	7	0	7
Total Part Time	0	0	0
Total Positions	7	0	7

* Number of positions approved but not budgeted.

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Paving overlay project	250,000
Total	250,000

CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

GENERAL FUND EXPENDITURES - FLEET MANAGEMENT

ACCT 549	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries	121,753	122,688	127,843
5210-00	FICA & Medicare Benefit	8,412	8,498	8,804
5220-00	Pension Benefit	24,716	25,037	28,522
5230-00	Life & Health Insurance Benefit	13,532	13,533	15,082
5240-00	Workers Compensation	1,711	2,314	2,224
Total Personnel Services		170,124	172,070	182,475
Operating Expenditures				
5340-00	Contractual Services	900	900	1,100
5400-01	Training & Certification	1,700	1,600	800
5410-00	Communications	1,144	1,144	1,144
5440-00	Rentals & Leases	2,000	0	0
5440-01	Uniform Rental	2,400	4,275	4,300
5460-01	R & M Vehicles	1,000	500	500
5460-03	R & M Machinery & Equipment	2,500	1,200	1,000
5520-00	Supplies, Operating	10,000	12,000	15,000
5520-04	Supplies, Tools	2,500	2,500	0
5522-00	Fuel	1,400	1,200	1,200
5540-00	Dues/Publications/Subscriptions	100	100	0
Total Operating Expenditures		25,644	25,419	25,044
Capital Outlay				
5640-00	Equipment	3,000	2,895	3,000
Total Capital Outlay		3,000	2,895	3,000
Total Fleet Management		198,768	200,384	210,519

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Fleet Management

FUND: GENERAL

Position Classification	Current	New	Total
Chief Equipment Mechanic	1	0	1
Equipment Mechanic	1	0	1
Supervisor	1	0	1
Total Full Time	3	0	3
Total Part Time	0	0	0
Total Positions	3	0	3

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Pressure washer	3,000
Total	3,000

CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

GENERAL FUND EXPENDITURES - LIBRARY

ACCT 571	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries	113,765	114,775	117,888
5210-00	FICA & Medicare Benefit	7,897	7,974	8,149
5220-00	Pension Benefit	19,611	19,781	22,298
5230-00	Life & Health Insurance Benefit	13,610	13,611	15,160
5240-00	Workers Compensation	394	460	504
Total Personnel Services		155,277	156,601	163,999
Operating Expenditures				
5310-81	Professional Services Other	1,875	1,875	1,875
5340-00	Contractual Services	10,142	10,142	10,000
5400-00	Travel & Per Diem	100	100	100
5400-01	Training, Certification & Functions	75	75	75
5410-00	Communications	800	500	700
5410-01	Internet Services	1,830	1,435	2,280
5430-00	Utilities	10,000	10,000	10,000
5440-00	Rentals & Leases	2,940	2,940	2,940
5460-02	R & M Building & Grounds	2,000	2,000	2,000
5460-03	R & M Machinery & Equipment	1,500	1,000	1,000
5510-00	Supplies, Office	130	130	130
5520-00	Supplies, Operating	6,000	6,000	6,000
5540-00	Dues & Memberships	705	705	705
Total Operating Expenditures		38,097	36,902	37,805
Capital Outlay				
5640-00	Equipment	13,500	13,365	0
5660-00	Books & Publications	18,000	18,000	18,000
Total Capital Outlay		31,500	31,365	18,000
Total Library		224,874	224,868	219,804

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Library

FUND: GENERAL

Position Classification	Current	New	Total
Library Specialist	2	0	2
Manager	1	0	1
Total Full Time	3	0	3
Library Specialist (1*)	2	0	2
Total Part Time	2	0	2
Total Positions	5	0	5

* Number of positions approved but not budgeted.

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Books & periodicals	18,000
Total	18,000

CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

GENERAL FUND EXPENDITURES - LEISURE SERVICES

ACCT 572	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries	585,667	595,092	621,834
5140-00	Overtime	4,000	8,051	4,000
5210-00	FICA & Medicare Benefit	39,757	41,424	41,845
5220-00	Pension Benefit	75,871	77,983	99,023
5230-00	Life & Health Insurance Benefit	99,870	92,092	118,376
5240-00	Workers Compensation	14,054	20,576	18,102
Total Personnel Services		819,219	835,218	903,180
Operating Expenditures				
5310-81	Professional Services	615	615	600
5340-00	Contractual Services	122,194	122,194	122,200
5340-02	Referees & Umpires	52,975	52,975	55,625
5400-00	Travel & Per Diem	1,000	1,000	1,100
5400-01	Training, Certification & Functions	2,100	2,100	2,100
5410-00	Communications	4,535	4,900	5,340
5410-01	Internet Services	710	803	803
5430-00	Utilities	85,700	85,700	85,000
5440-00	Rentals & Leases	3,500	2,040	2,100
5440-01	Uniform Rental	3,500	3,700	4,000
5460-01	R & M Vehicles	13,300	10,000	10,000
5460-02	R & M Building & Grounds	20,000	18,000	18,000
5460-03	R & M Machinery & Equipment	12,000	12,000	12,000
5460-07	R & M Cemeteries	13,500	13,500	13,500
5460-08	R & M Parks	10,000	10,000	10,000
5460-09	R & M Infrastructure	0	0	28,700
5510-00	Supplies, Office	2,000	1,500	1,500
5520-00	Supplies, Operating	50,000	50,000	50,000
5520-05	Supplies, Sports	58,000	58,000	58,000
5520-06	Supplies, Special Events	54,000	52,000	52,000
5520-07	Supplies, Tree City USA	11,000	11,000	11,000
5522-00	Fuel	22,000	30,000	30,000
5540-00	Dues/Publications/Subscriptions	2,095	2,095	2,095
Total Operating Expenditures		544,724	544,122	575,663

GENERAL FUND EXPENDITURES - LEISURE SERVICES

Capital Outlay				
5630-00	Improvements	92,094	4,732	0
5640-00	Equipment	34,300	29,003	44,000
Total Capital Outlay		126,394	33,735	44,000

Total Leisure Services	1,490,337	1,413,075	1,522,843
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**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Leisure Services

FUND: GENERAL

Position Classification	Current	New	Total
Construction Supervisor	1	0	1
Crew Leader	1	0	1
Director	1	0	1
Grounds Keeper (2*)	8	0	8
Maintenance Service Worker I (1*)	3	-1	2
Maintenance Service Worker II	2	0	2
Operations Secretary	1	0	1
Parks Supervisor	1	0	1
Recreation Aide	2	1	3
Recreation Specialist	1	0	1
Special Events Coordinator	1	0	1
Total Full Time	22	0	22
Total Part Time	0	0	0
Total Positions	22	0	22

* Number of positions approved but not budgeted.

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Batting cages (2)	12,000
Field drag	22,500
Mower, 48"	9,500
Total	44,000

**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

GENERAL FUND EXPENDITURES - RESERVE FOR CAPITAL IMPROVEMENT

ACCT 581	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
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Transfers & Other Nonoperating

5990-99	Reserve Police Impact Fees	65,000	5,500	30,000
	Reserve Fire Impact Fees	20,000	9,800	14,000
	Reserve Transportation Impact Fees	10,000	16,000	16,000
	Reserve Culture/Recreation Impact Fees	13,000	22,000	30,000
	Reserve for Capital Equipment	0	0	0
	Total Transfers & Other Nonoperating	108,000	53,300	90,000

Total Reserve for Capital Improvement	108,000	53,300	90,000
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CAPITAL OUTLAY SCHEDULE	
Items Requested	Amount
Total	0



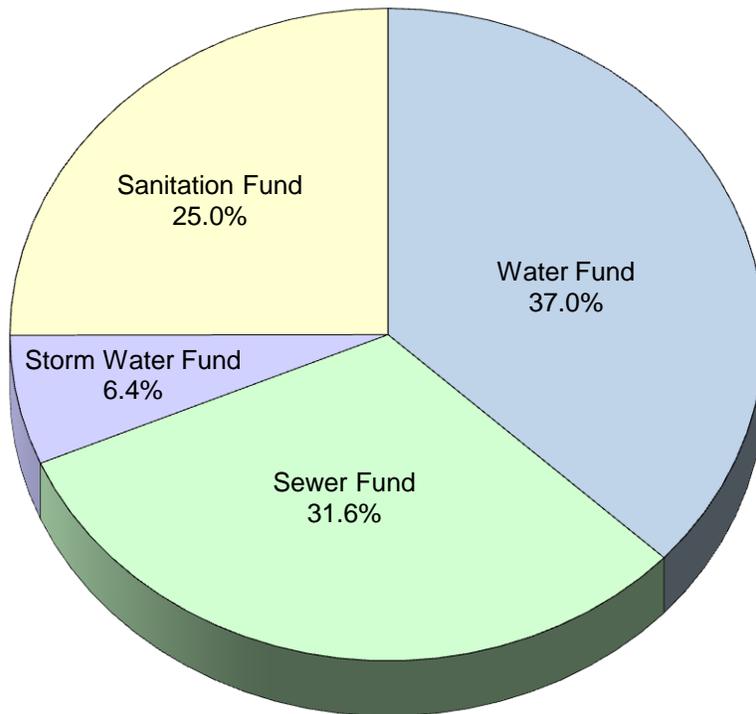
ENTERPRISE FUNDS

CITY OF LYNN HAVEN
FY 2013-2014 BUDGET



ENTERPRISE BUDGETS BY FUND

Water Fund	4,085,114
Sewer Fund	3,489,013
Stormwater Fund	708,709
Sanitation Fund	2,765,656
TOTAL BUDGET	<u>\$11,048,492</u>

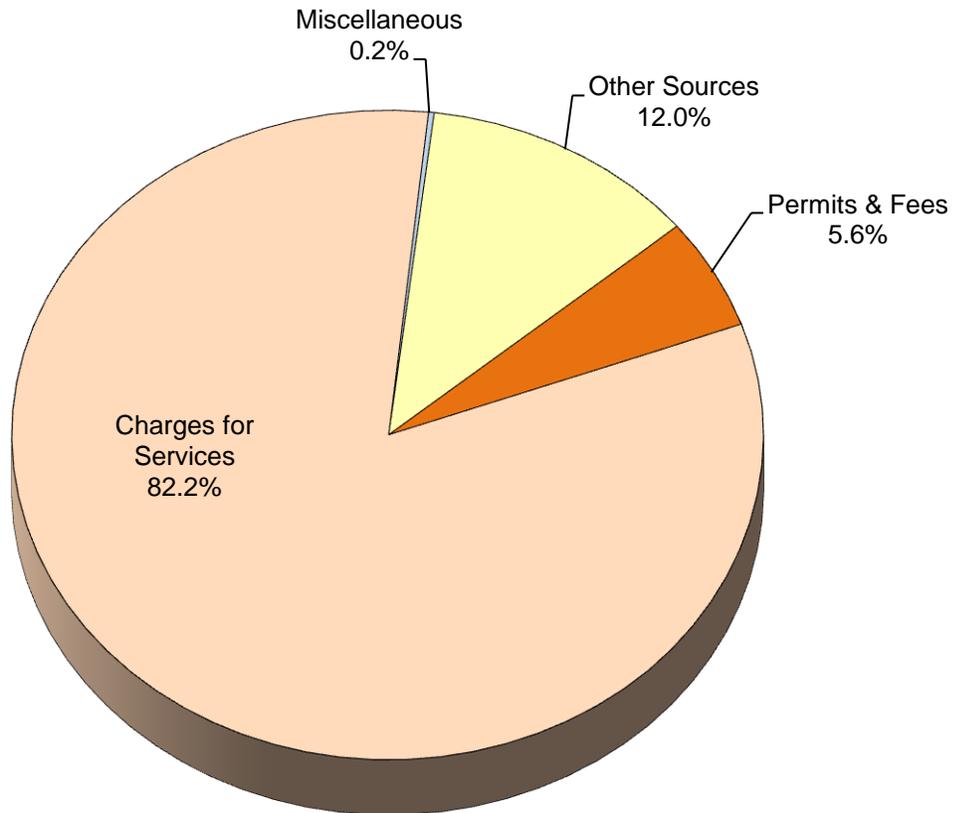


CITY OF LYNN HAVEN
FY 2013-2014 BUDGET



ENTERPRISE FUNDS REVENUE BY SOURCE

Permits & Fees	615,800
Charges for Services	9,084,850
Miscellaneous	26,288
Other Sources	1,321,554
TOTAL BUDGET	<u>\$11,048,492</u>

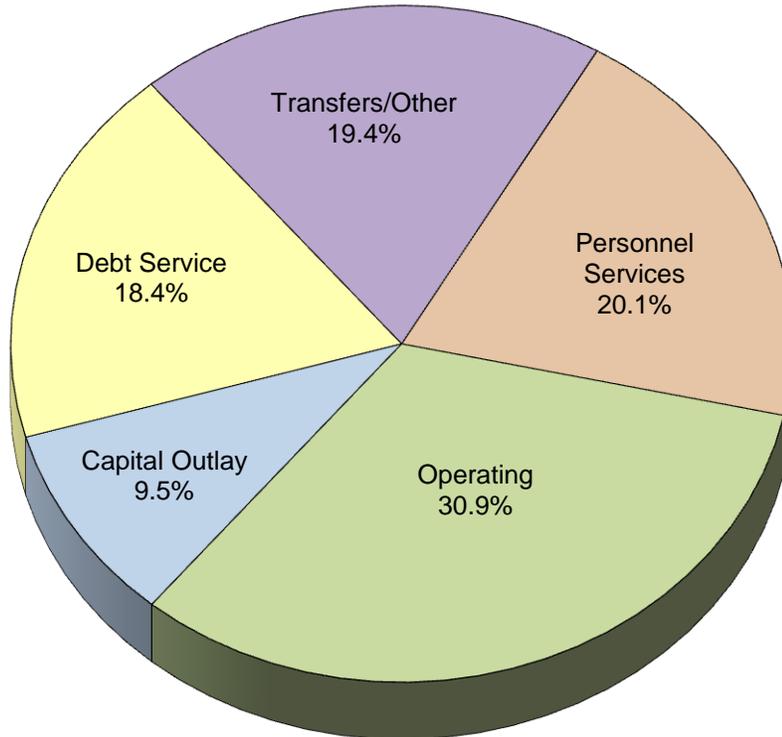


CITY OF LYNN HAVEN
FY 2013-2014 BUDGET



ENTERPRISE EXPENDITURES BY FUNCTION

Personnel Services	2,216,040
Operating	3,606,101
Capital Outlay	1,052,000
Debt Service	2,029,631
Transfers/Other	2,144,720
TOTAL BUDGET	<u>\$11,048,492</u>



WATER

CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

WATER FUND REVENUE

ACCT 401	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Permits & Fees				
4324-20	Impact Fees	33,000	33,000	33,000
Total Charges For Permits & Fees		33,000	33,000	33,000
Charges For Services				
4341-93	County Impact Collection Fee	500	500	600
4343-30	Water Revenue	3,200,000	3,200,000	3,300,000
4343-31	Construction Water	3,000	3,000	3,200
4343-32	Water Tap Fees	12,000	12,000	13,000
4343-33	Water Connect Fees	80,000	80,000	80,000
4343-34	Irrigation Tap Fees	5,000	5,000	6,000
4343-35	Irrigation Connection Fees	7,800	7,800	9,000
4343-36	Reconnect, Reread, & Testing Fees	67,000	67,000	67,000
4343-37	Penalty Income	142,000	142,000	142,000
Total Charges For Services		3,517,300	3,517,300	3,620,800
Miscellaneous Revenues				
4361-00	Interest Income	4,000	3,400	2,400
4361-01	Interest Impact Fees	13	13	13
4363-13	Credit Card Administration Fees	4,600	5,000	5,500
4369-01	Dishonored Check Charges	6,000	4,000	4,000
4369-02	Bad Debt Collection	7,500	7,500	7,500
Total Miscellaneous Revenues		22,113	19,913	19,413
Other Sources				
4389-10	Interest Income Bond Sinking Fund	225	225	225
4389-99	Cash Carry Forward	317,028	617,516	411,676
Total Other Sources		317,253	617,741	411,901

TOTAL WATER FUND REVENUE	3,889,666	4,187,954	4,085,114
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**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

WATER FUND EXPENDITURES

ACCT 533	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries	517,930	526,383	592,454
5140-00	Overtime	8,000	8,000	8,000
5210-00	FICA & Medicare Benefit	35,278	36,110	40,342
5220-00	Pension Benefit	106,764	109,038	133,961
5230-00	Life & Health Insurance Benefit	82,790	77,674	92,617
5240-00	Workers Compensation	13,363	16,434	19,281
Total Personnel Services		764,125	773,639	886,655
Operating Expenditures				
5310-22	Engineering-Work Product	750	750	750
5310-41	Computer Software Support	1,452	1,525	1,525
5310-81	Professional Services Other	7,800	45,600	11,000
5310-82	Professional Services Permitting	4,000	4,000	4,000
5340-00	Contractual Services	3,500	3,360	8,500
5340-01	Testing & Analysis	14,000	12,000	12,000
5400-00	Travel & Per Diem	1,500	1,000	1,000
5400-01	Training, Certification & Functions	1,000	1,500	2,500
5410-00	Communications	6,000	6,000	6,000
5410-01	Internet Services	1,800	1,800	1,850
5420-00	Postage & Courier Service	41,000	45,000	45,000
5430-00	Utilities	154,000	150,000	135,000
5430-01	Bay County Water Contract	465,000	550,000	595,000
5440-00	Rentals & Leases	4,000	3,000	3,000
5440-01	Uniform Rental	2,600	4,200	4,200
5460-01	R & M Vehicles	5,000	5,000	5,500
5460-02	R & M Building & Grounds	2,000	1,600	3,000
5460-03	R & M Machinery & Equipment	4,000	10,000	8,000
5460-04	R & M Mechanical	7,000	5,000	7,000
5460-09	R & M Infrastructure	0	73,000	62,000
5490-06	Contingency	25,000	0	0
5490-07	Fees, Bad Debt Collection	1,575	2,000	2,500
5490-10	Bank Charges	4,100	5,100	5,200
5510-00	Supplies, Office	150	150	200
5520-00	Supplies, Operating	209,000	209,000	200,000
5522-00	Fuel	21,500	27,000	28,000
5525-00	Chlorine & Chemicals	27,000	27,000	27,000
5540-00	Dues/Publications/Subscriptions	545	1,819	1,819
Total Operating Expenditures		1,015,272	1,196,404	1,181,544

WATER FUND EXPENDITURES

ACCT 533	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Capital Outlay				
5630-00	Improvements	416,800	520,000	390,000
5640-00	Equipment	100,800	101,725	22,000
Total Capital Outlay		517,600	621,725	412,000
Debt Service				
5710-03	Principal 97 Sales Tax Bond	21,242	21,242	21,801
5710-09	Principal 05 Capital Improvement Bond	265,000	265,000	275,000
5710-10	Principal 05 Sales Tax Bond	2,795	2,795	3,913
5720-03	Interest 97 Sales Tax Bond	1,490	1,504	396
5720-09	Interest 05 Capital Improvement Bond	222,622	222,622	211,688
5720-10	Interest 05 Sales Tax Bond	19,570	19,570	19,444
5730-19	Agency Fees 05 Capital Improvement Bond	414	453	453
Total Debt Service		533,133	533,186	532,695
Transfers & Other Nonoperating				
5910-01	Transfer to General Fund	750,000	750,000	750,000
5910-03	Transfer to Sewer Fund	299,336	300,000	305,220
5990-00	Bad Debts	10,200	13,000	17,000
Total Transfers & Other Nonoperating		1,059,536	1,063,000	1,072,220
TOTAL WATER FUND EXPENSES		3,889,666	4,187,954	4,085,114

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Water

FUND: ENTERPRISE

Position Classification	Current	New	Total
Collection & Distribution Technician	1	0	1
Customer Service Representative	2	0	2
Field Supervisor II	1	0	1
Foreman I	1	0	1
Heavy Equipment Operator (1*)	1	0	1
Meter Reader	2	0	2
Operations Secretary	1	0	1
Operations Supervisor	0	1	1
Plant Operator	2	0	2
Utility Account Clerk	1	0	1
Utility Locator	1	0	1
Utility Service Worker (1*)	4	0	4
Total Full Time	17	1	18
Total Part Time	0	0	0
Total Positions	17	1	18

* Number of positions approved but not budgeted.

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Truck, meter reader	22,000
WTP#3 and 2 wells, design & permitting	63023 390,000
Total	412,000

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SEWER

CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

SEWER FUND REVENUE

ACCT 402	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Permits & Fees				
4324-20	Impact Fees	175,000	175,000	175,000
Total Charges For Permits & Fees		175,000	175,000	175,000
Charges For Services				
4343-50	Sewer Revenue	2,915,000	2,915,000	3,000,000
4343-51	Sewer Tap Fees	3,000	3,000	3,250
Total Charges For Services		2,918,000	2,918,000	3,003,250
Miscellaneous Revenues				
4361-01	Interest Impact Fees	5	5	5
4361-11	Interest - The Meadows HOA	5,280	2,597	4,863
Total Miscellaneous Revenues		5,285	2,602	4,868
Other Sources				
4381-01	Transfer From Water Fund	299,336	300,000	305,220
4389-10	Interest Income Bond Sinking Fund	675	675	675
4389-99	Cash Carry Forward	43,989	0	0
Total Other Sources		344,000	300,675	305,895
TOTAL SEWER FUND REVENUE		3,442,285	3,396,277	3,489,013

**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

SEWER FUND EXPENDITURES

ACCT 535	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries	394,138	385,203	321,545
5140-00	Overtime	20,000	30,000	20,000
5210-00	FICA & Medicare Benefit	28,844	28,958	23,639
5220-00	Pension Benefit	84,070	84,770	76,199
5230-00	Life & Health Insurance Benefit	41,054	38,773	38,595
5240-00	Workers Compensation	8,994	9,378	9,064
Total Personnel Services		577,100	577,082	489,042
Operating Expenditures				
5310-22	Engineering - Work Product	0	3,150	0
5310-81	Professional Services Other	46,000	46,000	25,000
5310-82	Professional Services Permitting	25,100	25,300	15,000
5340-00	Contractual Services	420	420	420
5340-01	Testing & Analysis	54,000	54,000	54,000
5340-05	Sludge Removal	295,000	320,000	300,000
5400-00	Travel & Per Diem	500	500	500
5400-01	Training, Certification & Functions	2,500	2,500	2,500
5410-00	Communications	2,900	2,600	2,700
5410-01	Internet Services	804	804	840
5420-00	Postage & Courier Service	2,300	2,300	2,300
5430-00	Utilities	430,000	351,100	350,000
5440-00	Rentals & Leases	5,200	3,600	3,600
5440-01	Uniform Rental	2,900	3,100	3,100
5450-00	Liability Insurance - Flood	5,700	5,700	6,300
5460-01	R & M Vehicles	10,000	6,000	6,000
5460-02	R & M Building & Grounds	1,000	750	750
5460-03	R & M Machinery & Equipment	38,000	84,000	52,000
5460-04	R & M Mechanical	33,000	33,000	63,000
5460-09	R & M Infrastructure	0	35,000	21,800
5510-00	Supplies, Office	150	150	200
5520-00	Supplies, Operating	89,000	89,000	90,000
5522-00	Fuel	18,000	15,000	15,000
5525-00	Chlorine & Chemicals	120,000	105,000	105,000
5540-00	Dues/Publications/Subscriptions	25	23	25
Total Operating Expenditures		1,182,499	1,188,997	1,120,035

SEWER FUND EXPENDITURES

ACCT 535	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Capital Outlay				
5620-00	Buildings	14,000	0	0
5630-00	Improvements	67,000	0	370,000
5640-00	Equipment	108,500	134,936	0
Total Capital Outlay		189,500	134,936	370,000
Debt Service				
5710-03	Principal 97 Sales Tax Bond	87,818	87,818	90,129
5710-08	Principal 04 Capital Improvement Bond	375,000	375,000	395,000
5710-09	Principal 05 Capital Improvement Bond	265,000	265,000	275,000
5710-10	Principal 05 Sales Tax Bond	11,555	11,555	16,177
5710-41	Principal 11 Capital Improvement Bond	275,000	275,000	285,000
5720-03	Interest 97 Sales Tax Bond	6,160	6,219	1,638
5720-08	Interest 04 Capital Improvement Bond	65,645	65,645	51,624
5720-09	Interest 05 Capital Improvement Bond	222,621	222,621	211,688
5720-10	Interest 05 Sales Tax Bond	80,904	80,904	80,387
5720-41	Interest 11 Capital Improvement Bond	90,025	90,025	85,800
5730-13	Agency Fees 97 Sales Tax Bond	1,289	1,289	1,289
5730-14	Agency Fees 97 Capital Improvement Bond	539	539	539
5730-18	Agency Fees 04 Capital Improvement Bond	828	906	906
5730-19	Agency Fees 05 Capital Improvement Bond	414	453	453
5730-20	Agency Fees 05 Sales Tax Bond	788	788	806
5730-41	Agency Fees 11 Capital Improvement Bond	500	500	500
Total Debt Service		1,484,086	1,484,262	1,496,936
Transfers & Other Nonoperating				
5990-00	Bad Debts	9,100	11,000	13,000
Total Transfers & Other Nonoperating		9,100	11,000	13,000
TOTAL SEWER FUND EXPENSES		3,442,285	3,396,277	3,489,013

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Sewer

FUND: ENTERPRISE

Position Classification	Current	New	Total
Lift Station Mechanic	2	0	2
Plant Operator (1*)	7	0	7
Plant Supervisor	1	-1	0
Utility Maintenance Supervisor	1	0	1
Total Full Time	11	-1	10
Total Part Time	0	0	0
Total Positions	11	-1	10

* Number of positions approved but not budgeted.

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Clay pipe line system improvements	63060 150,000
Filter replacement at AWT, design & permitting	63000 220,000
Total	370,000

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STORM WATER

**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

STORM WATER FUND REVENUE

ACCT 404	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Permits & Fees				
4324-20	Impact Fees	45,000	28,000	40,000
4329-05	Permit Fee Piping	15,000	20,000	20,000
4329-44	Storm Water Utility Fees	339,000	342,000	347,800
Total Charges For Licenses & Permits		399,000	390,000	407,800
Miscellaneous Revenues				
4361-01	Interest Impact Fees	1	7	7
Total Miscellaneous Revenues		1	7	7
Other Sources				
4381-05	Transfer From Sanitation Fund	650,288	680,000	300,000
4389-99	Cash Carry Forward	27,592	4,083	902
Total Other Sources		677,880	684,083	300,902
TOTAL STORM WATER REVENUE		1,076,881	1,074,090	708,709

**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

STORM WATER FUND EXPENDITURES

ACCT 538	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries	201,519	203,465	208,031
5140-00	Overtime	0	2,000	2,000
5210-00	FICA & Medicare Benefit	13,473	13,761	14,074
5220-00	Pension Benefit	31,090	32,046	28,375
5230-00	Life & Health Insurance Benefit	34,149	34,151	38,055
5240-00	Workers Compensation	10,606	12,924	13,524
Total Personnel Services		290,837	298,347	304,059
Operating Expenditures				
5310-22	Engineering - Work Product	60,000	30,000	5,000
5310-43	Revenue Sufficiency Analysis	23,910	23,910	0
5310-82	Professional Services - Permitting	0	0	2,000
5400-00	Travel & Per Diem	500	500	500
5400-01	Training & Certification	500	500	1,000
5430-00	Utilities	184	450	450
5440-00	Rentals & Leases	2,000	1,000	4,000
5440-01	Uniform Rental	3,350	2,000	2,200
5460-01	R & M Vehicles	8,500	5,000	5,000
5460-03	R & M Machinery & Equipment	4,500	7,000	7,000
5460-09	R & M Infrastructure	0	128,083	50,000
5490-06	Contingency	25,000	0	0
5520-00	Supplies, Operating	55,000	60,000	60,000
5522-00	Fuel	15,000	16,000	16,000
Total Operating Expenditures		198,444	274,443	153,150
Capital Outlay				
5630-00	Infrastructure Improvements	586,500	500,000	250,000
Total Capital Outlay		586,500	500,000	250,000
Transfers & Other Nonoperating				
5990-00	Bad Debts	1,100	1,300	1,500
Total Transfers & Other Nonoperating		1,100	1,300	1,500
TOTAL STORM WATER EXPENSES		1,076,881	1,074,090	708,709

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Storm Water

FUND: ENTERPRISE

Position Classification	Current	New	Total
Environmental Manager (1*)	1	0	1
Equipment Operator	1	0	1
Foreman	1	0	1
Heavy Equipment Operator	2	0	2
Maintenance Worker	2	0	2
Total Full Time	7	0	7
Total Part Time	0	0	0
Total Positions	7	0	7

* Number of positions approved but not budgeted.

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
17th Street ditch	250,000
Total	250,000

SANITATION

CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

SANITATION FUND REVENUE

ACCT 405	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Charges For Services				
4343-90	Sanitation Can Revenue	1,920,000	1,920,000	1,885,000
4343-91	Sanitation Dumpster Revenue	505,000	535,000	550,000
4343-92	Special Services Can & Trash	24,000	24,000	25,000
4343-93	Special Services Dumpster	300	1,405	800
Total Charges For Services		2,449,300	2,480,405	2,460,800
Miscellaneous Revenues				
4361-00	Interest Income	2,400	2,140	2,000
Total Other Sources		2,400	2,140	2,000
Other Sources				
4389-99	Cash Carry Forward	737,474	703,671	302,856
Total Other Sources		737,474	703,671	302,856
TOTAL SANITATION FUND REVENUE		3,189,174	3,186,216	2,765,656

**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

SANITATION FUND EXPENDITURES

ACCT 534	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries	324,114	322,733	336,045
5140-00	Overtime	11,000	11,000	11,000
5210-00	FICA & Medicare Benefit	22,068	21,165	22,748
5220-00	Pension Benefit	68,028	68,110	70,501
5230-00	Life & Health Insurance Benefit	65,387	74,779	65,852
5240-00	Workers Compensation	23,532	31,156	30,138
Total Personnel Services		514,129	528,943	536,284
Operating Expenditures				
5310-82	Professional Services Permitting	35	35	0
5340-00	Contractual Services	97,500	110,000	110,000
5340-03	Tipping Fees, Garbage	270,000	275,000	288,000
5340-06	Commercial Garbage Contract	625,000	575,000	575,000
5410-00	Communications	572	572	572
5430-00	Utilities	3,000	3,300	0
5440-01	Uniform Rental	3,650	3,300	3,500
5460-01	R & M Vehicles	90,000	75,000	75,000
5460-03	R & M Machinery & Equipment	300	300	300
5520-00	Supplies, Operating	7,000	4,000	4,000
5522-00	Fuel	90,000	95,000	95,000
Total Operating Expenditures		1,187,057	1,141,507	1,151,372
Capital Outlay				
5640-00	Equipment	20,000	18,766	20,000
Total Capital Outlay		20,000	18,766	20,000
Transfers & Other Nonoperating				
5910-01	Transfer to General Fund	750,000	750,000	750,000
5910-09	Transfer to Capital Improvement	60,000	60,000	0
5910-10	Transfer to Storm Water Fund	650,288	680,000	300,000
5990-00	Bad Debts	7,700	7,000	8,000
Total Transfers & Other Nonoperating		1,467,988	1,497,000	1,058,000

TOTAL SANITATION FUND EXPENSES	3,189,174	3,186,216	2,765,656
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**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Sanitation

FUND: ENTERPRISE

Position Classification	Current	New	Total
Collector	4	0	4
Equipment Operator	7	0	7
Supervisor	1	0	1
Total Full Time	12	0	12
Total Part Time	0	0	0
Total Positions	12	0	12

* Number of positions approved but not budgeted.

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Household garbage cans, 90 gallon	20,000
Total	20,000

City of Lynn Haven, Florida
COMMUNITY REDEVELOPMENT AGENCY
FY 2013-2014 BUDGET



CRA BOARD MEMBERS

Walter T. Kelley, Mayor
Joseph Ashbrook, Commissioner
Antonius G. Barnes, Commissioner
Rodney Friend, Commissioner
Roger P. Schad, Commissioner

CRA Director
Bernd Janke

**CITY OF LYNN HAVEN
FY 2013-2014 BUDGET**

COMMUNITY REDEVELOPMENT AGENCY REVENUE

ACCT 701	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Intergovernmental Revenue				
4337-51	TIF - City of Lynn Haven	100,651	99,444	100,735
4337-52	TIF - Bay County	123,911	122,426	124,015
Total Charges For Intergovernmental Rev		224,562	221,870	224,750
Miscellaneous Revenues				
4361-00	Interest Income	1,100	750	600
Total Miscellaneous Revenues		1,100	750	600
Other Sources				
4389-99	Cash Carry Forward	261,068	197,187	322,239
Total Other Sources		261,068	197,187	322,239
TOTAL CRA REVENUE		486,730	419,807	547,589

CITY OF LYNN HAVEN
FY 2013-2014 BUDGET

COMMUNITY REDEVELOPMENT AGENCY EXPENDITURES

ACCT 559	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Operating Expenditures				
5310-45	Consulting Fees	2,000	2,000	1,000
5310-81	Professional Services Other	15,000	10,000	10,000
5320-00	Auditing	2,000	2,000	2,000
5400-00	Travel & Per Diem	4,000	3,000	2,000
5400-01	Training, Certification & Functions	1,500	1,500	1,500
5410-00	Communications	500	500	500
5470-00	Printing & Binding	100	500	500
5490-02	Legal Notices & Filing Fees	1,200	1,000	1,000
5490-10	Bank Charges	100	100	100
5510-00	Supplies, Office	500	500	500
5520-00	Supplies, Operating	20,000	20,000	220,000
5540-00	Dues/Publications/Subscriptions	1,500	1,500	1,500
Total Operating Expenditures		48,400	42,600	240,600
Capital Outlay				
5630-00	Improvements	190,000	175,000	0
Total Capital Outlay		190,000	175,000	0
Grants & Aids				
5820-70	Design & Construction Assistance	10,000	10,000	10,000
Total Grants & Aids		10,000	10,000	10,000
Transfers & Other Nonoperating				
5910-12	Transfer to Main Street	238,330	192,207	296,989
Total Transfers & Other Nonoperating		238,330	192,207	296,989
TOTAL CRA EXPENSES		486,730	419,807	547,589

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Community Redevelopment

FUND: CRA Trust Fund

Position Classification	Current	New	Total
CRA Director	0	0	0
Total Full Time	0	0	0
Total Part Time	0	0	0
Total Positions	0	0	0

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Total	0

City of Lynn Haven, Florida
Main Street
FY 2013-2014 BUDGET



MAIN STREET BOARD MEMBERS

Bill Aycock, Brian Daffin, Justin Hall
Brian Leebrick, Dale Mortenson, Matt Riemer
James H. Slonina, Debra Spradley, and Sally Stanley

Main Street Director
Bernd Janke

CITY OF LYNN HAVEN
FY 2013-2014 BUDGET

MAIN STREET REVENUE

ACCT 702	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Charges For Services				
4347-40	Special Event Revenue	0	1,500	1,200
Total Charges For Services		0	1,500	1,200
Miscellaneous Revenues				
4361-00	Interest Income	60	150	100
Total Miscellaneous Revenues		60	150	100
Other Sources				
4381-11	Transfer from CRA	238,330	192,207	296,989
4389-99	Cash Carry Forward	0	0	0
Total Other Sources		238,330	192,207	296,989
TOTAL MAIN STREET REVENUE		238,390	193,857	298,289

CITY OF LYNN HAVEN

FY 2013-2014 BUDGET

MAIN STREET EXPENDITURES

ACCT 552	SOURCE	ORIGINAL FY 12/13	MIDYEAR FY 12/13	ORIGINAL FY 13/14
Personnel Services				
5120-00	Salaries	70,082	71,150	72,721
5210-00	FICA & Medicare Benefit	4,392	4,469	4,503
5220-00	Pension Benefit	14,227	14,519	16,224
5230-00	Life & Health Insurance Benefit	13,838	13,838	15,419
5240-00	Workers Compensation	251	281	322
Total Personnel Services		102,790	104,257	109,189
Operating Expenditures				
5310-81	Professional Services Other	7,000	20,000	20,000
5400-00	Travel & Per Diem	2,000	2,000	2,000
5400-01	Training, Certification & Functions	500	500	500
5410-00	Communications	500	500	500
5420-00	Postage & Courier Service	500	500	500
5450-00	Liability Insurance	3,000	3,000	3,000
5470-00	Printing & Binding	500	500	500
5480-04	Promotional Advertising	1,000	1,000	500
5490-02	Legal Notices & Filing Fees	1,000	1,000	1,000
5510-00	Supplies, Office	100	100	100
5520-00	Supplies, Operating	6,000	60,000	60,000
5540-00	Dues/Publications/Subscriptions	500	500	500
Total Operating Expenditures		22,600	89,600	89,100
Capital Outlay				
5630-00	Improvements	113,000	0	100,000
Total Capital Outlay		113,000	0	100,000
TOTAL MAIN STREET EXPENSES		238,390	193,857	298,289

**FY 2013-2014 BUDGET
PERSONNEL SCHEDULE**

DEPARTMENT: Main Street

FUND: Main Street Fund

Position Classification	Current	New	Total
Main Street Director	1	0	1
Total Full Time	1	0	1
Total Part Time	0	0	0
Total Positions	1	0	1

CAPITAL OUTLAY SCHEDULE

Items Requested	Amount
Intersection imprints on Hwy 77 at 9th Street	100,000
Total	100,000